

SLT UPDATE

September 16, 2020

Attendees: Todd Bouman, Rick Bulthuis, Mike de Waal Malefyt (Deacon Rep), Rev. Gregg DeMey, Rob Petroelje, Ken Schaafsma, Mimi Stanton, Gary Van Prooyen, Kevin Van Solkema, Ken Vander Wal (Elder Rep)

The following are highlights of the September 16 Senior Leadership Team meeting:

- 1. Elders:** Ken Vander Wal presented the minutes of the Elders' meeting held on September 14, 2020. He highlighted the Elders' emphasis on checking in with the newer members of the congregation to make sure that they are staying connected and engaged.
- 2. Deacons:** Mike de Waal Malefyt presented the minutes of the Deacons' meeting held on August 17, 2020. He noted that the Deacons continue to focus their efforts on benevolence cases.
- 3. Executive Director:** Mimi Stanton presented her report for information. Mimi reported that the restarting of in-person ministry programs has been going well and that additional safety procedures are being executed effectively. She also noted that the staff is remaining diligent with cleaning and other facility support tasks as the in-person activity has increased.
- 4. Lead Pastor:** Pastor Gregg's report was presented for information. He reported that a new members' class will be offered via Zoom beginning in October. Gregg also commended the Elders for the work they have done following up with new members as well as shepherding the staff during recent personnel changes. He noted that the Elders will have a full schedule during the month of October, with a sermon planning meeting on October 5 and an outreach influence meeting on October 19 led by Pastor Jeff Klein. Gregg also described the worship schedule for the upcoming Sundays, noting that the plan is to meet outdoors on each Sunday through October 11 except for September 25, which will be broadcast exclusively via LiveStream. He also discussed the intention to transform the COVID-19 Response Team into a Regathering Team that will focus on best practices as we look forward to the first worship service with in-person attendees on October 18.
- 5. Treasurer's Report:** Ken Schaafsma presented and reviewed the balance sheet, income statement, and liquidity levels as of August 31, 2020. He noted that expenses were under budget by approximately \$227,000. Ken also reported that as of the week of September 13 giving was approximately \$441,000 below the budget.
- 6. Finance Committee:** No meeting. Ken Schaafsma indicated that meetings will begin in the coming weeks as the 2021 budget process gets started.
- 7. Personnel Committee:** Rick Bulthuis welcomed Mimi Stanton to her role as the Interim Executive Director of Operations.
- 8. Christian Education Committee:** Gary Van Prooyen reported that after some changes there are now 196 students in the Covenant Education Plan for the fall semester, representing 95 participating families.
- 9. Audit Committee:** Kevin Van Solkema reported on the committee's meeting with ECRC's insurance carrier. He highlighted the key components of the insurance policies and reviewed some policy changes that were recommended by the committee.