

Weekday Adult Ministries COVID-19 Health Plan

Note: This is a living document that will change as best practices emerge and/or as greater discretion is allowed.

Maintaining A Healthy Environment

Registration

- *All Ministry participants need to be pre-registered for weekday ministries for contact-tracing purposes. Ministry participants will need to have a signed copy of the "Assumption of Risk and Release of Liability COVID-19 Waiver" on file. Anyone not signed up upon entry will have a chance to sign in as well as sign the "Assumption of Risk and Release of Liability COVID-19 Waiver" upon entry.*
- *A list of all participants will be kept on file for contact-tracing purposes.*

Cleaning and Disinfecting

- *Disinfecting spray and wipes will be present at areas where tables, chairs, and supplies are present.*
- *Hand sanitizer will be present in the garden room at all times.*

Social Distancing and Masks

- *Masks will be required throughout the event except when eating or drinking. When masks are removed due to eating or drinking, participants will be socially distanced.*

Food and Drink.

- *All food or drink will be handled in the following fashion:*
 - *All food will be catered in or purchased from the store and no homemade options will be allowed*

- *Food and drink items will be served by an individual/server (who will be required to wear a mask and nitrile gloves) to a consumer. At no point may a consumer touch a utensil that may also be touched by another individual. All plates, cups, and utensils must be disposable and handed to the consumer by the server.*

Maintaining Healthy Operations

Check In

- *MOPS Parking - All participants of MOPS should park in the east parking lot and enter or exit the building through the east Garden Room doors.*

Coffee Break Parking - All participants of Coffee Break should park in the South Parking lot and enter through the Main Doors.

If a ministry participant has a child in Little Lambs, the child should be dropped off first utilizing the Little Lambs drive-through drop off protocol at the west entrance. The MOPS/Coffee Break participant may then proceed to their designated parking lot for entrance to their ministry gathering.

- *Participants will be required to check in at the check-in table. A staff member or ministry volunteer will confirm a mask is present on the participant and take the participant's temperature at the check-in table and confirm, by verbally asking, that the participant has not had any of the COVID-19 symptoms listed on the sandwich board, that will be present, within 24 hrs.*
- *Once the participant is cleared, they will be directed by the ministry leader as to where to go. Any necessary name tags or supplies will be handed to the participant by a ministry leader or picked up on a sanitized table where items are spaced apart from one another. Those participants utilizing the nursery will be directed there for nursery check-in. After check-in participants will proceed directly to the ministry location.*
- *Those participants with any COVID-19 related symptoms will be required to go home.*
- *Those participants with temperatures 100.4 degrees and higher but no COVID-19 symptoms will have an option to be rechecked within 5 minutes. If the temperature is still above 100.4 degrees, they will be required to go home.*

- *All participants and volunteers will sanitize their hands as they enter through the check in table.*

Use of Facial Masks

- *Facial masks or buffs(gaiters) will be required for all participants, staff and volunteers. Facial masks may be removed while eating or drinking only.*

Modified Layouts

- *Coffee Break groups will be limited in size to appropriately social distance in break-out rooms.*
- *The Garden Room will have a modified layout so that all MOPS participants will be able to socially distance as much as possible.*
- *If food is served at a buffet table, participants should remain socially distanced from one another as much as possible and wait to be given directions and served by a volunteer.*
- *Anyone speaking into a microphone should utilize a wireless set up or have a disinfecting wipe available to wipe down a microphone or microphone stand between uses. Otherwise, simply not touching the microphone is fine.*
- *The restroom in the Kitchen will be available for all MOPS participants. Disinfecting wipes or a spray will be available in the restroom.*
- *Upstairs restroom will be available for Coffee Break participants*

Check Out

- *All MOPS participants will be required to exit through the east Garden Room doors.*
- *All Coffee Break participants will be required to exit through the Main Doors.*
- *If using Nursery for childcare, please pick up your child and then through the appropriate doors*

COVID-19 Notification

- *If there is a positive COVID-19 case in an individual that has participated in a recent Adult Ministry event all individuals that also were present in the same event will be notified. Those individuals with exposure to a person diagnosed with COVID-19 should stay home and self-monitor for symptoms and follow CDC guidance if symptoms develop.*
- *The individual who tested positive for COVID-19 will be required to remain out of the ECRC building until the positive case is cleared by a physician.*
- *The DuPage County Health Department (630.682.7400) will be notified if there is a positive case of a ministry participant or volunteer.*
- *We will follow the programmatic recommendations of the DuPage County Health Department for the next steps including possible temporary closing.*
- *If a participant gets sick while the ministry is in session, they will be required to leave to avoid spreading disease.*

When To Stay Home

- *Any participants or volunteers showing signs of illness such as a fever, cough, shortness of breath, difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea, must stay home.*
- *Any participant or volunteer with a temperature of 100.4°F or higher must stay home until they are without a fever for at least 24 hours (without the use of fever-reducing medication such as Tylenol or Ibuprofen).*
- *Participants must notify the Ministry leader if they have tested positive for COVID-19 and have attended a recent event.*