

Wednesday Night Children's Ministries

Outdoor COVID-19 Health Plan

Note: This is a living document that will change as best practices emerge and/or as greater discretion is allowed.

Maintaining A Healthy Environment

Registration

- *All children are asked to be pre-registered for Wednesday Night Ministries by noon of the initial group meeting they will be attending so that we can put them in correct size groups (grouped by grade). This is a one-time registration and does not need to be repeated for each meeting.*

Cleaning and Sanitizing

- *Sanitizing spray and wipes will be present at areas where tables, chairs, and supplies are present.*
- *Hand sanitizer will be present at check-in stations and small group spots.*

Small Group Size:

- *Groups of 15 or less children with one or two leaders will be together. This group will share supplies only amongst themselves. Shared objects will either be sanitized, discarded or set aside for two weeks.*

Maintaining Healthy Operations

Check In

- *Parents will drive up to their child's check-in station:*

1st-3rd: West Parking Lot

4th-8th: East Parking Lot

A staff member or ministry volunteer will take the child's temperature at the car while parents confirm that their child does not have any of the COVID-19 symptoms listed on the sandwich boards.

- *Once the child is cleared, they will exit their car with their mask on and will walk to their designated small group location (will be well marked by colors) where their leader will mark them present on their attendance sheet.*
- *Parent volunteers ONLY may park in the south parking lot and then walk to the check-in area.*
- *Those volunteers or children with temperatures 100.4 degrees and higher will have the option to be rechecked within 5 minutes or will be required to go home.*
- *All students and volunteers will sanitize their hands as they enter through the check-in station.*

Use of Facial Masks

- *Facial masks will be required while walking around or in a large group setting for students, staff and volunteers.*
- *Masks may be lowered while outdoors and within a child's small group while socially distanced.*

Large Groups

- *Multiple groups of up to 17 will be allowed outdoors socially distanced.*

Small Groups

- *Groups of 17 and less (including leaders)*
- *Children will only share objects and supplies with their small group.*
- *Items used for a small group will either be sanitized, set aside between meetings, or discarded.*

Modified Layouts

- *Small groups will have a designated small group location in the parking lot or grassy area for the evening. In this location there will be appropriately spaced vinyl circles for each child to sit on and keep their lesson book and materials.*
- *Crafts and science projects will be completed at one location with tables and chairs that will be sanitized after each small group.*
- *Games will take place around the parking lot and Park Place field. Objects used in the games will be sanitized, set aside for one week, or discarded between small groups.*

Check Out

- *Children will stand with their small group by the check-in location.*
- *As parents arrive they will drive up to the location where they dropped off their child and small group leaders will release the children one by one to their parents.*

COVID-19 Notification to Parents

- *If there is a positive case of a child or volunteer in one of our Wednesday night ministries, all families in that ministry will be notified. The identity of the positive case will be kept confidential.*
- *If there is a positive case in a Wednesday Night Ministry family, the child from that family may not attend the Wednesday Night Ministry until the positive case is cleared.*
- *DuPage County Health Department (630.682.7400) will be notified if there is a positive case of a ministry child or volunteer. We will follow the programmatic recommendations of the DuPage County Health Department for the next steps.*
- *If a child gets sick while the ministry is in session, they will be quarantined in the west wing buddy room until they can be picked up by the parent.*

When To Stay Home

- *Any children or volunteers showing signs of illness, such as cough, shortness of breath, difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea, must notify the Ministry Director and stay home.*
- *Any child or leader with a temperature of 100.4°F or higher must stay home until they are without a fever for at least 48 hours (without the use of fever-reducing medication such as Tylenol or Ibuprofen).*
- *Children and leaders must notify the ministry director and stay home if they have tested positive for or are showing COVID-19 symptoms.*

Wednesday Night Children's Ministries Indoor COVID-19 Health Plan

Note: This is a living document that will change as best practices emerge and/or as greater discretion is allowed.

Maintaining A Healthy Environment

Registration

- *All children are asked to be pre-registered for Wednesday Night Ministries by noon of the initial group meeting they will be attending so that we can put them in correct size groups (grouped by grade). This is a one-time registration and does not need to be repeated for each meeting.*

Cleaning and Disinfecting

- *Sanitizing spray and wipes will be present at areas where tables, chairs, and supplies are present.*
- *Hand sanitizer will be present at check-in stations and small group spots.*

Small Group Size:

- *Groups of 15 or less children with one or two leaders will be together. This group will share supplies only amongst themselves. Shared objects will either be sanitized, discarded or set aside for two weeks.*

Maintaining Healthy Operations

Check In

- *Parents will drive up to the west wing doors under the overhang. A staff member or ministry volunteer will take the student's temperature at the car while parents confirm*

that their child does not have any of the COVID-19 symptoms listed on the sandwich boards.

- *Once the child is cleared, they will exit their car without their coat and with their mask on and will walk down the west stairs to their correct classroom where their leader will mark them present on their attendance sheet.*
- *Parent volunteers ONLY may park in the south parking lot and then walk to the check-in station to respond to the COVID-19 symptoms checklist and get their temperature checked along with their children.*
- *Those volunteers or children with temperatures 100.4 degrees and higher will have the option to be rechecked within 5 minutes or will be required to go home.*
- *All children and volunteers will sanitize their hands as they enter through the check-in station.*

Use of Facial Masks

- *Facial masks will be required during the entire session for students, staff and volunteers.*

Large Groups

- *Socially distanced groups of 16-50 will be allowed outdoors, in the worship center, west wing gathering area, east wing gathering area, youth room, and garden room.*

Small Groups

- *Groups of 17 and less (including leaders)*
- *Children will only share objects with their small group.*
- *Items used for a small group will either be sanitized, discarded, or set aside for two weeks between meetings.*

Modified Layouts

- *Small groups have an assigned classroom and they are the only group allowed in that classroom for the evening.*

- *No craft or science rooms – those lessons happen in small group classrooms*

Check Out Upstairs

- *Children will be walked upstairs in small groups and appropriately spaced out in the lobby.*
- *As parents arrive they will drive under the overhang by the west wing door and small group leaders will release the children one by one to their parents.*

COVID-19 Notification to Parents

- *If there is a positive case of a child or volunteer in one of our Wednesday night ministries, all families in that ministry will be notified. The identity of the positive case will be kept confidential.*
- *If there is a positive case in a Wednesday Night Ministry family, the child from that family may not attend the Wednesday Night Ministry until the positive case is cleared.*
- *DuPage County Health Department (630.682.7400) will be notified if there is a positive case of a ministry child or volunteer. We will follow the programmatic recommendations of the DuPage County Health Department for the next steps.*
- *If a child gets sick while the ministry is in session, they will be quarantined in the west wing buddy room until they can be picked up by the parent.*

When To Stay Home

- *Anyone showing signs of illness, such as cough, shortness of breath, difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting, or diarrhea, must notify the ministry director and stay home.*
- *Anyone with a temperature of 100.4°F or higher must stay home until they are without a fever for at least 48 hours (without the use of fever-reducing medication such as Tylenol or Ibuprofen).*
- *Children and leaders must notify the ministry director and stay home if they have tested positive for or are showing COVID-19 symptoms.*