

## **Position Description**

### **Youth Coordinator**



#### **Description:**

Elmhurst Christian Reformed Church (ECRC) is looking for a passionate and energetic leader to walk alongside our high school and middle school youth, especially the girls, and provide visionary leadership to a team of volunteers. As one of the church's Youth Coordinators, this person will introduce young people to Jesus by actively building authentic relationships and showing up in their lives, earning the right to be heard. You'll help to build an environment where youth feel they belong, walking alongside them to grow in their own personal relationship with Jesus.

**Work Expectations:** 40 hours per week, Exempt

**Supervisor:** Pastor of Outreach

**Works Closely with:** Youth Coordinator, Youth and Outreach Administrative Assistant

#### **Responsibilities:**

- Co-lead the Youth Ministry for senior high and middle school students, managing worship, education, spiritual development, mission, belonging, encouragement, and emotional support.
- Build authentic relationships with all students focused primarily on the girls, showing up by practicing the ministry of presence, demonstrating that they are valued and loved.
- Recruit, train, encourage, and guide a group of volunteer leaders to walk alongside the coordinator in serving the youth
- Maintain an open dialogue and effective communication with parents
- Develop an annual personal growth plan of solitude, prayer, sabbath rest, and a sincere commitment to understanding God's Word

#### **Qualifications:**

- Strong Christian faith, knowledge of the Bible, and a desire to introduce ECRC students to Jesus
- A passion for working with young people, furthering their personal faith journey
- Willingness to actively participate in the lives of students by showing up in their lives, attending sporting events, school events, social events, etc.
- Gifts of service, leadership, administration, and creativity
- Bachelor's Degree and/or experience in youth ministry
- Must believe in the Triune God and be a spiritually mature follower of Jesus Christ
- Openness to membership in Elmhurst Christian Reformed Church

#### **Work Expectations**

- Full-time, exempt

- Weekday schedule is flexible; Sunday/weekend/evening work expected
- Regular Sunday church attendance at Elmhurst CRC

## **Benefits**

- Full-time salary with medical, dental, and vision benefits
- Flexible hours
- Paid vacation and sick leave

## **About Elmhurst CRC**

Located in Elmhurst, Illinois, Elmhurst Christian Reformed Church (ECRC) is a vibrant community of believers located in the western suburbs of Chicago. Our vision is to help everyone take next steps up, in and outward in relationship to the Father, Son, and Holy Spirit. Learn more at [elmhurstcrc.org](http://elmhurstcrc.org).

Email cover letter and resume to [personnel@elmhurstcrc.org](mailto:personnel@elmhurstcrc.org).