

SLT UPDATE

May 15, 2019

Attendees: Rick Bulthuis (Elder Representative), Mike de Waal Malefyt (Deacon Representative), Rev. Gregg DeMey, Steve Loerop, Phil Sikkenga, Ken Schaafsma, Mimi Stanton, Kevin Van Solkema, Ken Vos

The following are highlights from the Senior Leadership Team meeting on May 15, 2019:

- 1. Elders:** Rick Bulthuis presented the minutes from the Elders' meeting on May 13. Rick noted that the Missions Team is making good progress on their reorganization. Rick pointed out that Rev. Jeff Klein's outreach focus is starting to ramp up. We will soon be seeing communication with the congregation on where we can engage in outreach and how we will be seeing outreach infused within many of Elmhurst CRC's ministries. Rick added that 21 adults and children joined ECRC last month as members and 9 young adults will be making Profession of Faith in June.
- 2. Deacons:** Mike de Waal Malefyt presented the minutes from the Deacons' meeting on April 15. He added that they will be meeting on Monday, May 20. He noted that the Deaconesses are working on their reorganization plan and that the Deacons are reviewing their Benevolence Guidelines.
- 3. Executive Director:** Phil Sikkenga presented his report for information. Phil reported that the Elmhurst Symphony Orchestra (ESO) lease extension has been signed. Phil noted that he is tightening up the procedures for reimbursements of speakers, musicians, and childcare workers. He presented the Senior Leadership Team (SLT) with a Statement of Activity from the Barnabas Foundation. Although the information was useful, it was noted that there may be a better format for presenting the information from Barnabas. Phil reported that the facility is running well: New trees were recently planted, carpeting has been replaced, and countertops are scheduled for replacement in July. He added that the Security Team is meeting on May 28 to begin writing an official ECRC Security Policy. Phil provided the SLT with a copy of the SLT charter for the members to review. Lastly, Phil noted that staff reviews have been ongoing and will be completed by early June.
- 4. Lead Pastor:** Pastor Gregg's report was presented for information. Gregg highlighted how the Holy Spirit has been moving in many of the recent Sunday services. He then shared how he was able to attend a prayer retreat and the benefits he received from that time. Gregg then reported from Jeff Klein's report about the "Organic Outreach" which is a one-day training seminar on May 30. A total of fifteen staff, SLT, or Elders may attend this seminar at no cost because ECRC is hosting the seminar. Pastor Gregg led the SLT in a discussion from Chapter 9, of *The Art of Facilitating*, from the *9 Arts of Spiritual Conversations*. He noted that Jesus was the exceptional facilitator: *he asked versus told, he facilitated in group versus lectured, and he transformed versus informed*. In June we will discuss Chapter 10 from *The 9 Arts of Spiritual Conversations*.
- 5. Treasurer's Report:** Ken Schaafsma presented and reviewed the Balance Sheet and Income Statement as of April 30, 2019. He noted that we are currently \$130,000 behind

budgeted receipts. Ken briefly reviewed the cash flow report and noted that it is not signaling any concerns at this time.

6. **Finance Committee:** Ken Schaafsma presented the minutes from the Finance Committee meeting on April 23. Ken noted that the committee will be looking into making our online systems for giving more efficient. Ken then shared how the committee will be providing recommendations to increase giving and encourage consistent giving by the congregation. It was decided that on June 9 during the ministry celebration there will be a giving match challenge.
7. **Personnel Committee:** No Meeting. Ken Vos noted that Pastor Gregg's review is being scheduled.
8. **Christian Education Committee:** No Meeting. Mimi Stanton reported that the re-enrollment process is going well and that as of now 196 children are enrolled in the Covenant Education Plan (CEP) for the 2019-2020 school year.
9. **Audit Committee:** Kevin Van Solkema took time to review what was discussed at the Audit Committee meeting on May 14. Kevin noted that the committee took time to review the signed conflict of interest forms. It was noted that none of the conflict of interest forms reflect a significant conflict and there are appropriate management controls in place for checks and balance. Kevin then went over the CapinCrouse Comprehensive Trends Report. He pointed out how the Net Cash Availability has improved over the last four years. He added that this report is beneficial for us to compare ECRC to other churches of similar size and it will help point out any trends. Lastly, Kevin noted that Phil provided a security update.
10. **Ten Talents Team:** No Meeting. Ken Schaafsma noted that they will be meeting May 22.

The next SLT meeting will be Wednesday, June 19, 2019