

SLT UPDATE

June 20, 2018

Attendees: Barb Bulthuis (Deacon Representative), Rick Bulthuis (Elder Representative), Dave DeGroot, Rev. Gregg DeMey, Jack Lanenga, Steve Loerop, Rob Petroelje, Kevin Van Solkema, and Ken Vos

The following are highlights from the Senior Leadership Team meeting on June 20, 2018:

1. **Elders:** Rick Bulthuis (Elder Rep) presented the minutes from the Elders' meeting of June 11 for information. Rick Bulthuis highlighted that Rev. Jeff Klein will be reporting monthly and attending the Elder's meetings quarterly to discuss his vision and execution approach to outreach. Rick also shared that Bill Kuiper's vacated Elder position (due to Bill and family's move to Michigan) will be filled by Bryan Rieger.
2. **Deacons:** Barb Bulthuis (Deacon Rep) presented the minutes from the Deacons' meeting of May 21 and June 18 for information. Barb noted that Caryn Rivadeneira is helping the Deaconesses rewrite their operating guidelines and that the Love Inc's concert will be November 17. Barb also noted that Jack Lanenga and other staff members recently visited Ebenezer CRC to see the ministries they are involved with and how ECRC may be able to interact with Ebenezer. The Deacons fund recently made a donation to Ebenezer CRC. Barb expressed gratitude for Jack Lanenga's presence at the Deacon's meetings since Lisa Capozzoli's departure.
3. **Executive Director:** Jack Lanenga presented his report for information. Jack noted that the bollards and planters have been installed in front of the building doorways. There may be some minor additions down the road. Jack provided an update on the security initiatives taking place at ECRC which include: attending the seminar Secure Church Chicago, hosting a MILO situational simulation in September, installing the bollards, doubling the number of security people on Sunday mornings, using radios more frequently, and purchasing a golf cart. Jack proposed the creation of a Security Team which would report monthly to Jack. Jack brought a contract amendment containing a one-year lease extension for the Elmhurst Symphony Orchestra that was approved.
4. **Lead Pastor:** Pastor Gregg DeMey's report was presented for information. Pastor Gregg mentioned that his review was conducted on May 24. Pastor Gregg added that in connection to the Explore God experience the staff, SLT, Elders, and Deacons will be reading the book *The 9 Arts of Spiritual Conversations*. The first two chapters will be reviewed by those groups in August. Pastor Gregg added that he will be addressing the Elders on the following two topics over the coming months: Up, In, and Out ministry structure and implications and the Explore God Experience.
5. **Treasurer's Report:** Dave DeGroot presented the Balance Sheet as of May 31 and stated that not much has changed month to month. Dave then reviewed the January thru May Income Statement and noted that receipts are \$110,000 behind budget. Lastly, Dave reviewed the Elmhurst Ministries Fund (EMF) Cash Budget Report and noted that our checking account balance is in a good position heading into the summer months. The plan

is to send out giving statements in the middle of August, they will reflect total received receipts as of 7/31/18.

6. **Ten Talents Team:** Rob Petroelje presented the minutes from their meeting on June 14. Rob presented a list of names for SLT approval with the intention of adding two of the six names to the Ten Talents Team. Rob also noted that team member Karen Van Prooyen is working on a video which will be previewed by Elders, Deacons, and SLT in September.
7. **Personnel Committee:** There was no meeting in May however, Rob Petroelje noted that he, Ken Vos, and Rick Bulthuis performed Pastor Gregg's recent performance review. Rob noted that Gregg's servant leadership style has been positively received by the staff and congregation. Rob also noted that the committee endorsed the hiring of Kelly Day as the new coordinator of Coffee Break. Kelly will be starting July 1. In July, the committee will confirm and document the recently completed staff reviews. In the coming months the committee will perform a self-evaluation of our reporting policies, practices, and training.
8. **Audit Committee:** Kevin Van Solkema reviewed some of the highlights from the Audit Committee meeting on June 6. Kevin noted that the committee reviewed and accepted the 2017 Reviewed Financial Statements. Kevin added that the committee had discussions about whether to stick with a Review of the 2018 Financial Statements or move to an Audit. The committee also compiled the Conflict of Interest Forms. It is important to note that for all potential conflicts described they were reviewed and found acceptable to the committee. Kevin added that the committee discussed possible changes to the Nepotism policy, this will be something considered in the fall. Lastly Kevin noted that the committee would be adding another member in late summer or early fall.
9. **Search Committee:** Ken Vos noted that consultant Sam Hamstra is continuing to receive candidate resumes and that the committee will be reconvening in August.
10. The next SLT meeting will be Wednesday, August 15, 2018